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**PUBLIC SERVICE COMMISSION
WEST BENGAL
161A, S. P. MUKHERJEE ROAD
KOLKATA – 700 026.**

Kolkata, The 16th June, 2016.

No. 1206-P.S.C.

NOTICE

Quotations in sealed covers superscripted as "Quotation for purchase of Waste Papers and Old Newspapers" and addressed to the Secretary, Public Service Commission, West Bengal are invited from bonafide firms / contractors engaged with above mentioned business for purchase of Waste Papers and old Newspapers accumulated in the basement and/or floors of the office building of the Public Service Commission, West Bengal at 161-A, S.P. Mukherjee Road, Kolkata-700 026. The waste papers are of confidential nature and are not to be sold in the open market for the purpose of making any container or carton.

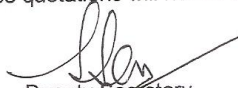
Quotations should be submitted only after ascertaining the nature and quality of waste papers, and consolidated rate per quintal should be quoted. The consolidated rate per kg. should be quoted in respect of old newspapers.

The sealed quotations must be submitted on or before 27th June, 2016 in the specified Quotation / Tender Box kept in front of the Accounts Officer's Chamber in between 11 a.m. to 3 p.m. on working days. Quotations must accompany copies of current Trade Licence, Sales Tax / Service Tax Registration Certificate, PAN Card. Earnest Money of Rs.20,000/- (Rupees twenty thousand) only should be deposited by T.R. Challan in favour of Accounts Officer, Public Service Commission, West Bengal under the Head of Account "8443-Civil Deposit-00-103-Security Deposit-001-Earnest Money-07-Deposit" (Code : 8443-00-103-001-07) in the counter of the Reserve Bank of India and the original challan must accompany the quotations. The quotations will be opened on the same day at 3.30 p.m. The intending quotees may remain present at the time of opening of the quotations.

The Public Service Commission, West Bengal, reserves the right to reject all or any quotation without assigning reasons thereof.

The Firm / Contractor will have to arrange transport and labour at his own cost to take delivery of the waste papers/old newspapers after weighment in standard scales (weigh bridge in case of waste papers) in presence of the concerned supervisors of the office. After acceptance of the rates, the selected Firm/Contractor will be required to enter into an Agreement detailing therein the terms and conditions of the deal and to deposit a sum of Rs.25,000/- (Rupees twenty five thousand) only by T.R. Challan under the head of Account "8443-Civil Deposit -00-103-Security Deposit -001-Earnest Money -07-Deposit" (Code : 8443-00-103-001-07) as Security after adjusting the Earnest Money for proper observance of the terms and conditions of the Agreement. Before delivery of waste papers/old newspapers is taken by the selected firm/contractor, he shall make payment of the value of the papers to be lifted by T.R. Challan under the head of Account "0051-PSC-00-Non-Plan -800-Other Receipts-001-Miscellaneous Receipts-27-Other Receipts" (Code : 0051-00-800-001-27). The waste papers/old newspapers should then be lifted from the Commission's office. The successful bidder will be required to sell the waste papers in the open market only after shredding them properly which should be done in the presence of an officer of the office of the Commission. Old newspapers should be lifted quarterly.

Earnest Money will be refunded to the quotees, whose quotations will not be accepted in due course.


Deputy Secretary,
Public Service Commission,
West Bengal