

PROFORMA OF APPLICATION
PUBLIC SERVICE COMMISSION, WEST BENGAL
EXAMINATION FOR RECRUITMENT TO GROUP 'D' POSTS
UNDER GOVERNMENT OF WEST BENGAL, 2009

ADVERTISEMENT NO. 9/2009

(Closing date for receipt of Application : **The 14th October, 2009.**)

Roll No.
(Space for office use)

Centre Code : Name of Centre :

(To be filled in by the candidate)

Category : (Genl/SC/ST/BC)

(To be filled in by the candidate)

Space for pasting recent passport size PHOTOGRAPH of the candidate with his/her full signature thereon.
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CAUTION

(i) A candidate must consult the advertisement for the examination, use the prescribed application format and fill in the application form correctly against all the items in his/her own handwriting with ball point pen of **black/blue ink** and furnish required particulars/documents. If any item(s) of the application is considered inapplicable to the candidate he/she should write '**NOT APPLICABLE or (N.A.)**' against the particular item(s) and in any case **no item of the application should remain unfilled.**

(ii) Correction/overwriting, if any, should be duly authenticated by signature of the candidate.

(iii) ***In case the application is not filled in accordance with the above instructions or any of the required documents is not enclosed, it will be treated as incomplete/defective and summarily rejected.***

Note : ***Keeping the application form in front, the particulars/documents are to be stitched with the application securely with a durable strong thread in the following sequence - (1) I.P.O. or Treasury Challan, in original (not required for SC/ST candidates of W.B. and Persons with Disability), attested or self-certified photocopies of (2) Age proof Certificate, (3) Class - VIII pass certificate (4) SC/ST/BC/PH/Ex-Servicemen certificate. (if applicable), (6) Citizenship Certificate (for candidates acquiring citizenship by registration) and (7) Unstamped Self-addressed envelope.***

1. Name in full (IN CAPITAL LETTERS) :

2. Choice of Examination Centre : Name of centre Centre code
 * (Consult list of Examination Centres at the end of the form)

3. (a) I.P.O./Treasury Challan attached for : Rs. _____
 (b) I.P.O. No.(s) & Value :
 (c) Receipted Treasury Challan Number attach :

4. Indicate your Community : Genl. SC ST BC
 (Put a '✓' mark in appropriate box. SC/ST/BC candidates not belonging to the State of West Bengal should indicate their community as 'General'.)

 [If SC/ST/BC, ATTACH ATTESTED OR SELF-CERTIFIED COPY OF CERTIFICATE]

5. a) Date of birth : Date Month Year
 (Attach self-certified or attested photo-copy of age-proof certificate)
 b) Age as on 1st January, 2009 :years month(s) day(s)

6. (a) Whether you are a person with disability (Write 'Yes' or 'No' in the box) :
 (IF YES, ATTACH SELF-CERTIFIED OR ATTESTED PHOTO COPY OF CERTIFICATE)
 (b) Indiate category of disability : Visually Hearing Orthopaedically
 (Put '✓' mark in the appropriate box) challenged impaired Handicapped

 (c) If Visually Challenged, mention if you :
 require the help of a scribe (Write 'Yes' or 'No')

7. Are you an Ex-Serviceman :
(Write 'Yes' or 'No' in the box)
(IF YES, ATTACH SELF-CERTIFIED OR ATTESTED PHOTO COPY OF CERTIFICATE)
8. Whether a citizen of India :
(Write 'Yes' or 'No')
9. (a) Complete Postal Address for correspondence including the name of Post Office, Sub-Division, District and Pin Code (IN CAPITAL LETTERS) :
- (b) Permanent Address :
10. Father's Name :
11. (a) Mother tongue :
- (b) Do you have the ability to read, write and speak in Bengali (Write 'Yes' or 'No') :
- (c) Whether you are a Nepali Speaking person (Write 'Yes' or 'No') :
- (d) Whether you are a person from Hill areas of Darjeeling District (Write 'Yes' or 'No') :
12. Educational Qualification :
[Attested or self-certified photo copy of certificate must be attached to the application. Attach extra sheet if necessary].

Sl. No.	Examination passed	Year of passing	Name & address of the Institution/Board/Council/University

13. **Option for vacancies**

a. Indicate preference by putting down 1 & 2 in the boxes on the right hand side:

- | | Write Secretariat/Directorate | Preference (Write 1 or 2) |
|--|---|---------------------------|
| (i) Vacancies in the Secretariat or in the Directorate [write either Secretariat or Directorate in the left hand side box] : | <input type="checkbox"/> | <input type="checkbox"/> |
| (ii) Name one district of West Bengal (Write the name of the district clearly in the left hand side box) : | Name of the district
<input type="text"/> | <input type="checkbox"/> |
| b. If you do not like to opt for vacancies in Secretariat/Directorate and one district as above, then whether you opt for vacancies | | |
| i) In the Secretariat only (Put '✓' mark in the box) or | <input type="checkbox"/> | |
| ii) In the Directorate only (Put '✓' mark in the box) or | <input type="checkbox"/> | |
| iii) In one District of West Bengal only [Specify the name of the particular District] : | Name of District
<input type="text"/> | |

Note : 1. In any case a candidate should make **only one** option i.e., either 'a' (i) & (ii) or 'b' (i) or 'b'(ii) or 'b'(iii) and put 'N.A.' in the boxes against the remaining options.

2. If a candidate opts for more than one from among 'a' (i), 'b'(i), 'b' (ii) & 'b' (iii), it will be treated as **no option**.

Example : In case a candidate opts for 'a', chooses to exercise option for vacancies in the Secretariat and Hooghly district and puts his order of preference for Hooghly district ahead of Secretariat, he should fill in the boxes in the following manner :

Secretariat	Preference 2
Hooghly	1

14. **List of documents enclosed (Put '✓' mark in the box) :**

- | | | | | | |
|--|--|---------------------------|--|--------------------------------|--|
| i) IPO/Treasury Challan | Yes <input type="checkbox"/> No <input type="checkbox"/> | ii) SC/ST/BC Certificate | Yes <input type="checkbox"/> No <input type="checkbox"/> | iii) Qualification certificate | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| iv) Proof of Age | Yes <input type="checkbox"/> No <input type="checkbox"/> | v) Disability Certificate | Yes <input type="checkbox"/> No <input type="checkbox"/> | vi) Ex-Serviceman Certificate | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| vii) One unstamped self-addressed envelope | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | |

DECLARATION

I solemnly declare that (a) all statements made in this application are true, complete and correct, (b) original documents will be produced on demand (c) I agree to take the Examination on the condition that the Commission may cancel my candidature if at any time I am found ineligible for admission to the Examination and (d) I have submitted no other application for this examination.

Place : _____

Date : _____

Signature of the candidate in full
(not in capital letters)

***Examination Centres with code :**

CENTRE	CODE NO.	CENTRE	CODE NO.	CENTRE	CODE NO.
Kolkata (North)	01	Kalna	17	Krishnagar	33
Kolkata (South)	02	Katwa	18	Ranaghat	34
Baruipur	03	Durgapur	19	Berhampore	35
Diamond Harbour	04	Asansol	20	Kandi	36
Canning	05	Suri	21	Jangipur	37
Kakdwip	06	Bolpur	22	Malda	38
Barasat	07	Bankura	23	Chanchol	39
Basirhat	08	Bishnupur	24	Raigunj	40
Bongaon	09	Purulia	25	Balurghat	41
Barrackpore	10	Raghunathpur	26	Cooch Behar	42
Howrah	11	Medinipur	27	Dinhata	43
Uluberia	12	Kharagpur	28	Jalpaiguri	44
Chinsurah	13	Jhargram	29	Alipurduar	45
Sreerampur	14	Tamluk	30	Siliguri	46
Arambagh	15	Haldia	31	Darjeeling	47
Burdwan	16	Contai	32		