

PUBLIC SERVICE COMMISSION, WEST BENGAL

ADVERTISEMENT NO.12/2009

Applications in the prescribed format are invited from Indian citizens or such other nationalities as are declared eligible by the Govt. of India for the undermentioned posts :

<u>Name of Post</u>	<u>No. of vacancies</u>
A. <u>Posts in W.B. Legislative Assembly Secretariat</u>	
i) English Reporter	- Two (one each reserved for S.C. & S.T. candidates)
ii) Bengali Reporter	- Three (one each reserved for S.C.& S.T. candidates)
iii) Junior Bengali Reporter	- Six (three reserved for S.C. candidates)
B. <u>Posts under Home (Political) Deptt., W.B.</u>	
Lower Grade Assistant Translator (Bengali)	- Three (one reserved for S.C. candidate)

The examination will be held in Kolkata in the month of February, 2010 or thereabout.

English Reporter :

Qualification :

- (i) A Bachelor's Degree with English as one of the combination subjects in the degree course from a recognized University.
- (ii) Speed in English Shorthand and Typing --- 140 and 40 words per minute respectively
- (iii) Ability to read, write and speak in Bengali (not required for recruitment in the case of Nepali speaking candidates from hill areas of the District of Darjeeling).

Bengali Reporter :

Qualification :

- (i) A Bachelor's Degree with Bengali as one of the combination subjects in the degree course from a recognized University.
- (ii) Speed in Bengali Shorthand and Typing --- 120 and 30 words per minute respectively.

Junior Bengali Reporter :

Qualification :

- (i) A Bachelor's Degree with Bengali as one of the combination subjects in the degree course from a recognized University.
- (ii) Speed in Bengali Shorthand and Typing --- 80 and 30 words per minute respectively.

Lower Grade Assistant Translator (Bengali) :

Qualification :

- (a) Honours or Post Graduate Degree in Bengali

or

Honours or Post Graduate Degree in English or Sanskrit with Bengali as a subject at Bachelor Degree level from a recognized University.

(b) Sufficient command over English and Bengali.

(c) Ability of a high order to make reliable translation from English into Bengali and vice versa.

Scale of pay :

For Posts A (i) & A (ii) : (PB-4) Rs.9000-40,500 with Grade Pay Rs.5400/- plus admissible allowances.

For Posts A (iii) & B : (PB-3) Rs.7100-37600/- with Grade Pay Rs.3600/- plus admissible allowances.

Fees : For posts A (i) & A (ii) Rs.210/-
For posts A (iii) & B Rs.160/-

Age for all the Posts :

Not more than 32 years as on 01.01.2009 (i.e., born not earlier than 02.01.1977) relaxable for S.C., S.T. and B.C. candidates of West Bengal and P.H. candidates as per provision laid down in the "Information Brochure". Upper age limit for the post of Jr. Bengali Reporter shall also be relaxable upto ten years for an employee under the West Bengal Legislative Assembly Secretariat who has already put in five years of service and has the requisite qualification for direct recruitment to the said post.

"Blank application form" and "Information Brochure" containing rules and syllabus etc. of the examination may be obtained free of cost from the Commission's Office at 161-A, S.P. Mukherjee Road, Kolkata – 700 026 either personally between 11-00 a.m. & 3-30 p.m. on all working days (Monday to Friday) on production of the Original Mark-sheet of the Final Bachelor's Degree Examination which will be stamped on the reverse as a token of supply of the articles or by post on sending a self-addressed envelope (27 cm x 12 cm) with postage stamp of Rs.10/- affixed and name of the examination superscribed on the envelope (Original Mark-sheet of Final Degree Examination is not required in this case). No requisition for the same will be entertained unless the requisition is received at least 10 days before closing date for receipt of application.

Duly filled in applications in the given proforma typed or printed on good quality foolscap size (32 c.m. x 21 c.m.) white paper along with (i) I.P.O./Treasury Challan, in original, for Rs.210/- and Rs.160/- (as applicable) only ((for candidates other than SC/ST of West Bengal and P.H. candidates having physical disabilities of 40% and above), (ii) One copy of recent passport size photograph signed by the candidate and pasted on the application (An identical copy of the photograph will be required for pasting on the Attendance Sheet to be sent by this office along with the Admit Card), (iii) Photo copies of certificates of age, prescribed educational qualification and other documents in support of the claim for having SC/ST/BC/PH status from competent authority, if applicable, either self-certified or duly attested by a Group – 'A' Officer of Central/State Government or Head of a recognized Secondary School or College and (iv) Two self-addressed (including Father's name) unstamped envelopes - may be submitted either personally between 11:00 a.m. and 03:30 p.m. on all working days at the Enquiry Counter of the Commission's office at the above address or strictly by registered post/under certificate of posting/Speed Post addressed to the Deputy Secretary (Examination), Public Service Commission, West Bengal, at the same address. In any case, application must reach the Commission's Office within the closing date for receipt of applications. In case of sending application by post the **name of the examination** and **advertisement no. should invariably be superscribed** on the posted envelope containing the application.

CANDIDATES MAY ALSO OBTAIN THE APPLICATION FORM AS ALSO THE INFORMATION BROCHURE FOR THE EXAMINATION THROUGH THE COMMISSION'S WEBSITE AT : <http://www.pscwb.org.in>

CLOSING DATE FOR RECEIPT OF APPLICATIONS : 22nd DECEMBER, 2009.