

PUBLIC SERVICE COMMISSION, WEST BENGAL
EXAMINATION FOR RECRUITMENT TO GROUP 'D' POSTS
UNDER GOVERNMENT OF WEST BENGAL, 2009
ADVERTISEMENT NO. 9/2009

Applications are invited from Indian citizens or such other nationalities as are declared eligible by the Government of India in prescribed proforma as given below for the Group 'D' Posts Recruitment Examination, 2009 to be conducted by the Public Service Commission, West Bengal for recruitment to the vacant posts of Peon, Orderly Peon, Night Guard, Darwan, Farash and such other nomenclature of posts in the West Bengal Secretariats, Directorates and in the Govt. offices of the districts under the rule making power of the Govt. of West Bengal. All appointments will initially be made on a temporary basis.

Number of vacancies available at present is as follows:

Offices	Gen.	B.C.	S.C.	S.T.	P.H.			Ex-Serviceman	Total
					VH	HI	OH		
S E C R E T A R I A T S									
	21	03	03	04	-	-	01	01	33
D I R E C T O R A T E S									
	16	04	09	04	01	01	-	09	44
R E G I O N A L									
Kolkata	632	84	267	71	12	13	12	119	1210
South 24-Pgs.	89	12	40	10	03	02	01	17	174
North 24-Pgs.	65	10	31	08	01	01	02	11	129
Howrah	89	13	40	11	02	02	01	17	175
Hooghly	135	19	57	16	03	03	02	25	260
Burdwan	189	27	80	21	04	03	04	34	362
Birbhum	88	14	37	12	02	02	01	16	172
Bankura	122	19	53	15	03	03	02	23	240
Purulia	30	06	14	03	01	01	-	05	60
Purba Midnapur	56	08	25	06	01	01	01	10	108
Paschim Midnapur	85	13	39	11	02	02	01	16	169
Nadia	140	20	63	17	04	03	02	27	276
Murshidabad	55	09	27	07	01	01	01	11	112
Malda	29	05	13	05	01	01	-	05	59
Dakshin Dinajpur	81	12	34	11	02	02	01	16	159
Uttar Dinajpur	17	02	07	02	01	-	-	02	31
Cooch Behar	59	10	25	06	01	01	01	12	115
Jalpaiguri	02	01	03	-	-	01	01	01	09
Darjeeling	62	08	24	08	01	01	01	11	116

The number of vacancies may increase.

Pay Scale : (PB - 1) Rs.4,900 - 16,200/- + Gr. P Rs.1700/- . Besides Pay, Allowances as granted by the Govt. from time to time are also admissible.

QUALIFICATIONS :

(i) Candidates shall have Class - VIII pass certificate from a recognized school or recognized madrasah or any other recognized equivalent institution; (ii) The ability to read, write and speak in Bengali (not required for recruitment in the case of Nepali speaking candidates from hill areas of the District of Darjeeling).

AGE :

Not less than **18 years** and not more than **37 years** on the 1st January, 2009 (i.e. born not earlier than the 2nd January, 1972 and not later than the 1st January, 1991). **Upper age-limit is relaxable** for SC/ST and B.C. candidates of West Bengal -- by 5 years for SC/ST and 3 years for B.C. candidates and upto 45 years for Persons with disabilities having physical disabilities of 40% and above. **Upper age limit is also relaxable** for Ex-Servicemen who have put in not less than six months' continuous service in any rank (whether as a Combatant or as a Non-Combatant) in the Armed Forces of the Union. For such Ex-Servicemen the upper age limit is relaxable by three years more than the period of his service in the Armed Forces.

OPTION FOR VACANCIES :

Candidates shall have to exercise their option for the vacancies – (a) In the Secretariat **or** Directorate **and** in one district to be specified therein by stating order of preference between the two, **or** (b) in the Secretariat only, **or** (c) in the Directorates only, **or** (d) in one district only to be specified therein.

FEE : Candidates must enclose with their applications a fee of **Rs.60/-** (Rupees sixty) only in the form of Indian Postal Order which must be purchased on a date after publication of this advertisement and crossed and endorsed to **THE SECRETARY, PUBLIC SERVICE COMMISSION, WEST BENGAL**, and made **payable at G.P.O, Kolkata** **or** in the form of a receipted challan from a Government Treasury in West Bengal **or** the Reserve Bank of India, Kolkata under the head "0051-00-105-State PSC Examination fees-001-Examination fees-16 other fees". Money Orders, Cheques, Bank Drafts, Cash etc. will not be accepted. **No application will be considered unless accompanied with the requisite application fees, if not otherwise exempted.**

EXEMPTION FOR PAYMENT OF FEE : Candidates belonging to SC/ST community of West Bengal and Persons having disabilities of 40% and above as specified under West Bengal persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999 are not required to pay any fee. The application without fee of such candidates will not be accepted if the same is not accompanied with the attested or self certified photo copy of SC/ST/PH certificate issued by a competent authority of West Bengal as laid down in the West Bengal Scheduled Castes & Scheduled Tribes (Identification) Act, 1994 & SCs & STs Welfare Department Order No.261-TW/EC/MR-103/94 dt. 06.04.1995. Such exemption of fees is, however, not applicable to any BC candidate. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

N.B. :

1. SC, ST & BC candidates of other States will be treated as general candidates. SC, ST & BC candidates of West Bengal shall have to submit self-certified/attested photocopies of certificates issued by the Competent Authority.

2. The claim of a candidate for being considered as an Ex-Serviceman should be supported by a certificate (attested xerox copy) from the Army/Air Force/Naval Head-Quarters indicating therein the date of his joining the Armed Forces, the period of his service and the date of his release from the Armed Forces or the date of completion of the period of his service requisite for being entitled to be released or transferred to the reserve.

3. The claim of a candidate for being considered as a Physically Handicapped Person shall have to submit a self-certified/attested photocopy of a certificate issued by an authority vide W.B. persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rule, 1999.

Visually Challenged candidates may be allowed the help of a scribe, if required.

4. No claim for being a member of SC, ST, Ex-Serviceman, BC **or** a person with disabilities will be entertained after submission of the application.

5. Admission to the examination will be deemed provisional subject to determination of candidate's eligibility and suitability in all respects and verification of original certificates. If at any stage after issue of the admit card a candidate is found to be ineligible for admission to the examination in terms of the advertisement, his/her candidature will be cancelled without making any reference to him/her.

6. A candidate furnishing incorrect or false particulars or suppressing material information will be disqualified and, if appointed, will be liable to dismissal from service.

7. Defective/incomplete applications will be summarily rejected.

SCHEME OF EXAMINATION :

For Selection of candidates the Commission will conduct a written examination consisting of a **Multiple choice Objective type Paper** comprising of questions on **(i) General Knowledge (20 marks), (ii) Bengali/Hindi/Urdu/Nepali (20 marks), (iii) Arithmetic (10 marks). Each question will carry 1 (one) mark and the paper will be of 1(one) hour's duration.** The examination will be held in the month of March, 2010 or thereabout at the following 47 centres. Exact date of examination will be intimated to the candidates in due course. Candidates will have to specify clearly the centre where he/she likes to sit for the examination.

Examination Centres :

Kolkata (North), Kolkata (South), Baruipur, Diamond Harbour, Canning, Kakdwip, Barasat, Basirhat, Bongaon, Barackpore, Howrah, Uluberia, Chinsurah, Sreerampur, Arambagh, Burdwan, Kalna, Katwa, Durgapur, Asansol, Suri, Bolpur, Bankura, Bishnupur, Purulia, Raghunathpur, Medinipur, Kharagpur, Jhargram, Tamluk, Haldia, Contai, Krishnagar, Ranaghat, Berhampore, Kandi, Jangipur, Malda, Chanchol, Raigunj, Balurghat, Cooch Behar, Dinhata, Jalpaiguri, Alipurduar, Siliguri and Darjeeling.

CANDIDATE TO SPECIALLY NOTE :

(a) Completed application must be submitted with (i) requisite fee through I.P.O./Treasury Challan of **Rs.60/-** in original (candidates belonging to SC/ST of West Bengal and those having disabilities of 40% and above are not required to pay the fee); (ii) one copy of recent passport size photograph duly signed by the candidate and pasted on the application (**Candidate should keep one identical copy of the photograph with him**); Attested of self certified photo copies of (iii) Proof of age; (iv) Class – VIII pass certificate; (v) SC/ST/BC/PH certificate, if applicable; (vi) One unstamped self-addressed envelope (23 cm. x 7 cm.).

(b) Duly filled in application in the given proforma typed/printed on good-quality foolscap size (32 c.m. x 21 c.m.) white paper may be submitted personally **strictly in open condition** and **not in closed cover** at the enquiry counter of the Commission's office at 161-A, S.P. Mukherjee Road, Kolkata – 700 026, between 11:00 a.m. and 03:30 p.m. on all working days (Saturdays and Sundays are holidays) **or** sent by Registered Post or Under Certificate of Posting addressed to the Deputy Secretary (Examination), Public Service Commission, West Bengal, at the above address **superscribing on the envelope** (i) Name of the examination (ii) Centre Code and (iii) Centre Name.

(c) Applications must reach the office of the Commission within the closing date i.e. **THE 14th October, 2009.**

Submission of more than one application is strictly forbidden. The candidature of a candidate who submits more than one application for admission to the examination, will be cancelled even if he/she is admitted to the same.

CANVASING IN ANY FORM WILL DISQUALIFY THE CANDIDATURE.

WEBSITE FOR GUIDANCE OF CANDIDATES ; The candidates may obtain the information of the examination in detail along with the Application Format through the Commission's Website at : **http://www.pscwb.org.in.** Application Forms downloaded from the website will also be accepted.