# PUBLIC SERVICE COMMISSION, WEST BENGAL

## JUNIOR ENGINEERS (CIVIL/ MECHANICAL/ ELECTRICAL) RECRUITMENT EXAMINATION, 2016

ADVERTISEMENT NO.5/2016

## INFORMATION TO CANDIDATES

The Public Service Commission, West Bengal will hold a Combined Competitive Examination for recruitment to the posts of Junior Engineers (Civil/Mechanical/Electrical) in West Bengal Sub-ordinate Service of Engineers (Civil/Mechanical/Electrical) under the various Departments, Directorates, other offices and establishments of Government of West Bengal. The relevant rules and necessary particulars are stated in the following paragraphs.

The examination will be held in the following branches of Engineering - i) Civil Engineering (ii) Mechanical Engineering (iii) Electrical Engineering.

The Examination will be held in two successive parts, viz., (i) Written Examination (Multiple choice objective type questions) and (ii) Personality Test.

The Written Examination will be held in **Kolkata** centre and in **Burdwan, Medinipur, Malda** and **Siliguri** centres sometimes in the month of **June, 2016** or thereabout followed by the Personality Test. The Personality Test of the candidates selected on the basis of the results of the written examination will be held at the Commission's office in Kolkata.

**N. B. :** Candidates offering Mechanical Engineering or Electrical Engineering subject at the examination will be considered for appointment to the posts of Junior Engineer in the respective branch as well as for the post of Junior Engineer (Mechanical/Electrical).

**PAY :** (PB-4) Rs.9,000-40,500/- + Grade Pay of Rs.4,400/- besides D.A., M.A. & H.R.A. admissible as per rules.

**VACANCIES :** The no. of vacancies in different services and posts to be filled on the results of the examination will be announced later. All appointments will initially be made on a temporary basis.

The benefits of reservation of vacancies for SC, ST & BC candidates are admissible only to SC, ST & BC candidates of West Bengal. Some vacancies may be reserved for Persons with Disabilities provided they are otherwise suitable and possess the capacity to perform the duties attached to the post. **SC, ST & BC candidates not belonging to the state of West Bengal shall be treated as General candidates.**

**LIST OF EXAMINATION CENTRES WITH CODE NO. :**

**01–Kolkata, 02–Burdwan, 03–Medinipur, 04–Malda and 05–Siliguri.**

**QUALIFICATION :**

i) Diploma in Civil/Mechanical/Electrical Engineering from State Council for Engineering and Technical Education, West Bengal or its equivalent. Departmental candidates will also be eligible to apply provided they possess the requisite educational qualifications.

ii) Ability to read, write and speak in Bengali (not required for recruitment in the case of Nepali speaking candidates from the three hill sub divisions of Darjeeling District, viz. Darjeeling Sadar, Kalimpong and Kurseong).

iii) The candidate must be a citizen of India.

iv) Good health and character suitability in all respects for appointment to Government Service.

**Diploma in the following disciplines, interalia are not equivalent to the Diploma in Civil/ Mechanical/ Electrical Engineering**:-

Architecture, Survey Engineering, Structural Fabrication, Drafting & Design, Automobile Engineering, Production Engineering, Leather Technology, Instrumentation Technology, Electronics, Tool & Die making, Technician, Engine Room Artificer, Construction Technology, Mechanical & Electrical Engineering (Combined).

**AGE :** Not more than 32 years on the 1st January, 2016 (i.e. born not earlier than the 2nd January, 1984). The upper age limit is relaxable by 5 years for SC and ST candidates of West Bengal and by 3 years for BC candidates of West Bengal and upto 45 years for persons with disabilities having physical disability of 40% and above as per Govt. Rules.

**The upper age limit is also relaxable in case of a candidate who has been in the employment of the Central Government or the State Government or Government Undertaking or Statutory Body, recognized for the purpose by the State Government and is not out of such employment for more than a year on the date of advertisement, to the extent of actual period spent continuously in such employment subject to a maximum of 5 (five) years.**

**SC, ST and BC candidates of other States may apply for unreserved vacancies as General candidates.**

**CANDIDATES SUFFERING FROM BLINDNESS OR LOW VISION, CANDIDATES WITH LOCOMOTOR DISABILITY / CEREBRAL PALSY WILL BE ALLOWED COMPENSATORY TIME OF 20 MINUTES PER HOUR. HOWEVER, CANDIDATES SUFFERING FROM BLINDNESS OR LOW VISION WILL BE ALLOWED THE HELP OF A SCRIBE, IF REQUIRED.**

**FEE :** **Rs.160/-** (Rupees one hundred sixty) only **+** Service Charge 1% of Examination Fee subject to a minimum of Rs.5/- (Rupees Five) only for online payment through debit/credit card plus 12.36% of service charge as Govt. Duty **or** Service Charge of Rs.5/- (Rupees Five) only for Net Banking **or** Service Charge of Rs.20/- (Rupees Twenty) only for payment through Bank Counter (off-line payment).

SC/ST candidates of West Bengal and Persons with disabilities (PWD) having physical disability of 40% and above are not required to pay any fee. BC candidates of West Bengal are, however, required to pay usual fee as aforesaid. NO EXEMPTION OF FEE IS AVAILABLE TO SC/ST/BC CANDIDATES OF OTHER STATES. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

**APPLICATION :** Applications can be submitted through online only.

## HOW TO APPLY ONLINE

Candidates have to first go for "One Time Registration" (link available on top of the left panel in home page of the website www.pscwbonline.gov.in) and fill up all the required data and uploading scanned photo and signature to get User ID and Password. The process of one time registration is mentioned in details in right panel of the home page of the website www.pscwbonline.gov.in , in "Instruction to Candidate" link under Candidate's Corner. **However, those candidates who have earlier registered themselves with PSC, West Bengal need not register once again.** They can use their previous User Id and Password for login into their respective Dashboards.

With the User ID and Password, as provided to the candidate, they need to login to their Dashboard through the link "Login to your Account" which is available in right panel of the home page of the website under Candidate's Corner.

Candidates who forget their password can reset the password for which the link is available in the Candidate's Login Page which can be opened through the link "Login to your Account". For resetting the password, click on the "Reset Your Password" link. Then after, candidates have to provide User ID, Mother's Maiden Surname, Last School Attended and Grandfather's Name. Mother's Maiden Surname, Last School Attended and Grandfather's Name should match exactly the one given during One Time Registration. If all the data matches correctly, candidates will get the new password. Candidates are advised to note down the new password for future reference.

After login into the Dashboard, candidates will find the name of the Examination with **Apply Now** link. Click on the link and the application form will be opened.

Candidates are advised to read thoroughly and cautiously the documents available in the link **Information to Candidates** and **Scheme and Syllabus** present in the top of the application form before filling the application. **Application once submitted shall be treated as final. No request for change in application form will be entertained after the submission of application. The candidates are advised to check the entries made against each column thoroughly before submission of application**.

The Photo and Signature of the candidate, as uploaded by them during One Time Registration, are displayed. Candidate may change the photo and/or signature, if required, by clicking the respective Edit Button/s.

**Following is the procedure for filling up the Application Form :**

1. **Personal Details**
    a. User ID – Data preloaded from One Time Registration. Not editable.
    b. Name – First Name, Middle Name, Last Name - Data preloaded from One Time Registration. Not editable.
    c. Candidate's Date of Birth - Data preloaded from One Time Registration. Not editable.

d. Do you have the ability to read, write and speak in Bengali – Candidates have to select the value from drop down list.
e. Whether you are a Nepali speaking person - Candidates have to select the value from drop down list.
f. Whether you are a person from any hill Sub-division namely of Darjeeling District (Viz. Darjeeling Sadar, Kalimpong, Kurseong - Candidates have to select the value from drop down list.
g. Mention the name of Sub-Division - Candidates have to select the value from drop down list.
h. **NOTE – All the points d, e and f cannot be NO. Either the candidate has to be the knowledge of Bengali or he should be Nepali speaking. If the candidate is from any three sub divisions as mentioned in point f, then it is mandatory to mention the name of the sub division.**
i. State you mother tongue – Candidates have to write their mother tongue.
j. Place of Birth – State, District, Place - Data preloaded from One Time Registration. Not editable.
k. Father's Name, Gender, EPIC No. (Optional), Caste Category - Data preloaded from One Time Registration. Not editable.
l. Mention Your Sub Caste, State, Issuing Authority – If the candidates are of SC/ST/BC-A/BC-B category, then they have to write their Sub Caste, select the State of Issuing Caste Certificate and have to write Issuing Authority. This is mandatory for candidates of SC/ST/BC-A/BC-B category.
m. Whether you are a person with disability – By default the selected option is No. If the candidates are Handicapped in nature, then they have to select the Yes option.
n. If the disability option is Yes, candidates have to State the category of disability viz., Suffering from blindness or low vision, Hearing Impairment and LD/CP (locomotor disability/cerebral palsy) as applicable.
o. If the nature of disability is Low Vision, then candidates have to mention whether they need the help of a scribe. By default, the selected option is No.

2. **Contact Details**
   a. Permanent Address
      i. Address Line 1 - Data preloaded from One Time Registration. Not editable.
      ii. Address Line 2 - Data preloaded from One Time Registration, if available. Not editable.
      iii. State - Data preloaded from One Time Registration. Not editable.
      iv. District - Data preloaded from One Time Registration. Not editable.
      v. Police Station - Data preloaded from One Time Registration. Not editable.
      vi. Post Office - Data preloaded from One Time Registration. Not editable.
      vii. Pin Code - Data preloaded from One Time Registration. Not editable.
   b. Present Address (Address of Communication) – If the Present Address is as same as the Permanent Address, the candidates have to select the Yes option. Then the entire Permanent Address field value will be copied in the respective fields of Present Address.
   c. Mobile No (Optional) - Data preloaded from One Time Registration.
   d. Email (optional) - Data preloaded from One Time Registration.
   e. Whether a Citizen of India - Data preloaded from One Time Registration. Not editable.
   f. Whether a natural Citizen or Citizen by registration - Candidate has to select the value from drop down list.

3. **Qualification Details**
   a. Educational Qualification – Candidates have to provide the details of their educational qualifications in the respective columns available in this section.
   b. Professional Qualification
      i. Specialized Field of Qualification (Optional) - Data preloaded from One Time Registration. Not editable.
      ii. Additional Qualification (Optional) - Data preloaded from One Time Registration. Not editable.
      iii. Professional Experience (optional) - Data preloaded from One Time Registration. Not editable.
   c. If candidates have any time been employed, they have to give the details in the respective columns in chronological order, starting from the present job.

4. **Examination Details**
   a. If the candidate is presently engaged in any Government/Government Undertaking/PSU/Constitutional/ Statutory/Autonomous body, then they have to accept the declaration that they have informed their head office in writing that they are applying for the examination. Otherwise this option can be left untouched.
   b. Lastly candidates have to accept the declaration that they have provided correct information. This section is mandatory.
   c. Finally candidates have to click on the Submit button.

5. SC, ST Candidates of West Bengal and PWD Candidates (Handicapped Candidates) of any State are exempted from paying fees. Their application submission status will be completed soon after submission. For rest of the candidates, they will be

forwarded to Payment Module, where they need to pay the required Examination Fees with Service Charge and/or Service Tax as applicable to complete the application submission process.

6. **There are two payment methodologies – Online Payment and Offline Payment.**

7. In Offline Payment Mode, Candidates will get a Challan of United Bank of India (UBI) in their dashboard. On selecting the Offline Payment mode, candidates will be forwarded to their respective Dashboard from where they have to download the Challan by clicking the Challan button. Candidates can go to nearest UBI next working day 11:00 AM onwards and within closing hours of the bank to deposit the requisite fees. Initially, the application submission status in the dashboard of the candidate will be shown as Submitted. After depositing the fees in the bank, on next working day or two, candidate will find their application submitted status as Completed.

8. In Online Payment mode, there will be three options of payment, viz., Credit Card, Debit Card and Net Banking. Soon after selecting the Online Payment option, candidates will be forwarded to Payment Gateway for making the payment. After successfully making the payment, candidates will be redirected to their respective Dashboard, where they will find their application submission status as Completed.

9. In case, the payment process failed due to any technical snag, candidate will get the option to try for payment again either in Online Mode or Offline Mode. However, in Offline Mode, Challan can be generated only once.

10. Candidates can also download their Application Form (in PDF format) by clicking the Application Button in their Dashboard.

11. **Word of Caution:**
    a. **Don't close the website directly from your dashboard (after login) without Log Out. In case of illegal shut down, Candidate's dashboard will be locked for unspecified period.**
    b. **During payment process, candidates are advised not to close the browser or press Back Button. This may severely hamper the payment process.**

**Particulars and Certificates required :**

(a) A candidate claiming to be S.C., S.T., B.C. or Persons with Disabilities (40% and above) must have a certificate in support of his / her claim from a competent authority of West Bengal as specified below :

**For S.C., S.T. & B.C. Candidates :-**

i) In the district, the Sub-Divisional Officer of the Sub-Division concerned, and

ii) In Kolkata, the District Magistrate, South 24-Parganas or such Additional District Magistrate, South 24-Parganas, as may be authorized by the District Magistrate, South 24-Parganas, in this behalf and the District Welfare Officer, Kolkata and Ex-officio Joint Director, Backward Classes Welfare.

[vide the W.B.S.C. & S.T. (Identification) Act, 1994 and S.C. & ST. Welfare Deptt. Order No. 261-TW/EC/MR-103/94 dated 6.4.95 read with B.C.W. Deptt. Order No.6320-BCH/MR-84/10, dated 24.09.2010 and No.2420-BCW/MR-61/2012 (Pt.), dated 12.07.2013]

**For Persons with Disabilities (PWD) :-**

A Medical Board constituted at Government Medical College Hospitals in Kolkata, District Hospitals and Sub-divisional Hospitals.
[vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

(b) The Public Service Commission may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries about their character and other particulars regarding suitability and eligibility.

Original Certificates and photocopies of certificates duly self-attested relating to citizenship (by registration), age, qualifications, caste (SC/ST/BC), Physical disability (40% and above) and previous employment will have to be submitted when the Commission asks for them. If any candidate fails to furnish any certificate or any other relevant document or information relating to his / her candidature within the time specified by the Commission, his / her claim for allotment may be passed over without further reference to him / her.

**No claim for being a member of the SC, ST and BC or a Person with Disability will be entertained after submission of the application**.

**CAUTION :**

i. The candidates must abide by the instructions as may be given by Supervisors / Invigilators of the Examination. If the candidate fails to do so or indulges in disorderly or improper conduct, he / she will render himself / herself liable to expulsion from the Examination Hall and / or such other punishment as the Commission may deem fit to impose.

ii. A candidate who has been reported against by the Supervisor of the Examination Centre for violating any of the instructions will be punished with cancellation of candidature and also debarment from future examinations and selections as may be decided by the Commission according to the circumstances of the case.

iii. If at any stage even after issue of the letter of appointment, a candidate is found ineligible in terms of advertisement his / her candidature will be cancelled without further reference to him / her.

iv. The conditions prescribed cannot be relaxed in any case other than those mentioned in this "Information to Candidates".

v. A candidate should note that his / her admission to the examination will be deemed provisional subject to determination of his / her eligibility in all respects. If at any stage after issue of the admit card a candidate is found ineligible for admission for this examination, his / her candidature will be cancelled without further reference to him / her. No candidate shall be allowed to take the examination unless he / she holds an admit card.

vi. **Candidates are not allowed to carry mobile phones or any other gadget of communication inside the examination halls. This instruction must be strictly enforced.**

vii. **There will be arrangements for frisking of the candidates at entry points of venues – separately for male and female candidates so that candidates with mobile phones may not enter the venue**.

**MEDICAL EXAMINATION :** Candidates who will be selected for appointment will be required to appear before a Medical Board for certificates of their fitness for Government service in the form prescribed for the purpose.

**CANVASSING :** Any attempt on the part of a candidate to enlist support for his / her application through persons, officials of Government, or agencies will disqualify him / her for appointment. Spontaneous recommendations from persons interested in the candidates, or otherwise known to them, will be disregarded and will render the candidates ineligible.

**RESULTS OF THE EXAMINATION :** The names of the candidates called to Personality Test and those recommended for appointment will be published provisionally subject to determination of eligibility of the candidates in all respects and verification of original certificates etc. If at any stage of such verification any candidate is found ineligible, his / her candidature / allotment will be cancelled.

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| Commencement of submission of online application | : | **The 7th March, 2016 from 11:30 a.m.** |
| Closing date for submission of online application | : | **The 27th March, 2016 (upto 12-00 midnight)** |
| Closing date for submission of fees through online | : | **The 27th March, 2016 (upto 12-00 midnight)** |
| Closing date for submission of fees through offline | : | **The 28th March, 2016.*** |

*** However, the Challan must be generated by the 27th March, 2016 positively.**

**For further details and assistance the candidates may contact the following numbers on any working day from 11-00 a.m. to 4-00 p.m.**

**(033) 2262-4181 & 8420629605 [Related to Offline Payment]**

**(033) 4003-5104 [Related to Online Payment]**

**(033) 2419-8187 [For general information]**